



Randolph Fire District #1
PO Box 314
Randolph Center, VT 05061-0314

Email: rfd1org@gmail.com

Website: www.rfd1.org

Minutes for Meeting Thursday April 24, 2025

Location: Red School House at Randolph Center Meeting called to order at 7:05 pm
Members present, Dana Dean, Dave Farnham and Meredith LaLumia. Others attending: Bob Bradford, Treasurer; Dan LaLumia, Tax Collector, called in at 7:30 pm.

Old Business -

1. Approve prior meeting minutes. Dave Farnham motioned to approve the minutes; Dana Dean seconded. All in favor – voted yes
2. Treasurer's report
 - a. Review budget status -seem attached P&L statement. See Attached report
 - b. Accounts receivables status – Outstanding accounts owed. There is currently only one property in the district in arrears.
 - c. VLCT Workers Comp audit was completed. Bob reported that he has completed the audit Motion by Dave Farnham to accept the treasurers report, second Meredith Lalumia, Approved.
3. Engineer's report
 - a. General conditions – shut off campground water due to a broken galvanized pipe, a new meter was installed as well. Turned off one new chlorinator is working beautifully, much better than the old one. Dave Farnham felt the GPS marking project is worthless as it only locates the curb stops around 10 feet in diameter. Dave felt the painting of the curb stops was more effective. Shut off the heaters in the pump house.
 - b. Other (as applicable)
4. Tax Liens – Process and placing of liens on tax delinquent property – Dan LaLumia has submitted the lien for an outstanding property with the Randolph Town Clerk.

New Business –

1. Annual Meeting Preparation
 - a. Finding a Clerk – No one has had any luck encouraging someone to volunteer. Dave Farnham had suggested the new resident in the Wilson House.
 - b. Reviewing Open Positions – The Treasurer position will need to be filled as Bob Bradford has decided not to run for the position again.
2. Report of the Water District operator – The PruCom reviewed the Water Quality report and it was noted there was a failure in January, 2024. This was attributable to the water operator. With the report of the water district the form requesting customer information will be included in the mailing. The report will go out prior to the annual meeting to remind people of the annual meeting. We do have the room reserved for the annual meeting.

3. Volunteer Compensation – A discussion was held regarding the current compensation. It is generally felt the positions of tax collector and treasurer do much more work than is reflected in the annual stipend of \$250. As a result, it was suggested that the two positions be compensated on an hourly basis. Increasing the compensation could potentially entice more people to spend time. The concern with the increase of payment could change the concept of volunteerism. Concerns about the changing time from when the charter was created and the amount of regulation has increased over the years. As a result, the demands on the volunteer positions are more rigorous. This will be put on the agenda for the annual meeting. However, we will need to put together proposals that can be presented at the meeting. The PruCom will need to be in agreement with the presentation. Each member needs to frame a proposal and then we can discuss how we want to present this. We also need to put a bond in place for the Treasurer and the Tax Collector. Bob Bradford will contact VLCT regarding where we can get a bond for the two positions. Dan LaLumia joined the meeting and had some concerns regarding a flat fee and proposed a water unit payment instead of an hourly rate.
4. Use of accounting firm services – Comments by Dan Lalumia indicated he was not in favor of utilizing an outside accounting firm. However, we will move forward to find out how much it would cost. This proposal will be reviewed after more information is received.
5. Open Meeting laws and review of training – all of the meetings of the Water District need to be recorded, and the recording placed on the webpage for 30 days after the minutes have been posted. We will acquire a better recording device for future use.
6. Future of Water District operations – Dana Dean talked about the problems regarding personnel to work the system. It was proposed we investigate the potential of creating a scholarship with the Vermont State University to attract a young person to work part time at the district and get a good compensation. Potentially get P2 operator to mentor. The end result would hopefully create a stewardship for future operators, not necessarily to stay and work but to build a supply to work for other districts. Dan Lalumia proposed building an operator directly from the community. Meredith LaLumia felt both ideas were good. Liked the idea of involving young people and enhancing their life skills. Meredith will be looking into the legality of a scholarship.

Meeting adjourned at 8:21 pm.

Dana Dean, Randolph Fire District #1 Prudential Committee

Next Meeting: Annual Meeting, May 20, 2025, 7:00 pm, Red School House, Randolph Center, VT

Profit and Loss
Randolph Fire District #1
 January 14-April 24, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Sales	35.00
Service/Fee Income	0
Base Water Fee	1,995.00
Water Overage Fee	0
Commercial User	1,815.00
Multi-Family	2,376.00
Residential User	332.50
Total for Water Overage Fee	\$4,523.50
Total for Service/Fee Income	\$6,518.50
x Miscellaneous Income	0
Service Fee	37.50
Total for x Miscellaneous Income	\$37.50
Total for Income	\$6,591.00
Cost of Goods Sold	
Gross Profit	\$6,591.00
Expenses	
Administration	0
Insurance	0
Liability, Property and Casualty	392.75
Total for Insurance	\$392.75
Office Expense	0
Labor	957.50
Quickbooks Online	1,133.35
Total for Office Expense	\$2,090.85
Total for Administration	\$2,483.60
Operations	0
Contract Water Operator Fee	1,500.00
Repairs and Maintenance	11.97
Utilities	370.29
Water Testing	770.00
Total for Operations	\$2,652.26
Total for Expenses	\$5,135.86
Net Operating Income	\$1,455.14
Other Income	
Finance Charge	3.10
Interest Income	747.41
Total for Other Income	\$750.51
Other Expenses	
Net Other Income	\$750.51
Net Income	\$2,205.65