

Randolph Center, Vermont
Fire District #1

Draft Minutes for Meeting Thursday February 16, 2023

Time: 7:03 - 7:44 PM

Location: Red School House at Randolph Center.

Attending: John Doss, John Lens, Dave Farnham, Bill DeFlorio, Bob Dileo

Old Business -

1. Approval of prior meeting minutes – (See attached)
2. Treasurer's report-Bill DeFlorio
 - a. Review budget status – No issues. Income and expenses meeting projection.
 - b. Accounts receivables status – No issues.
3. Engineer's report – Dave Farnham
 - a. General conditions – No issues
 - b. Other – No issues
4. Update on activity addressing the Fire District's long term operational and managerial responsibilities (both normal and emergency situations) – FD#1 submitted on January 29 the task lists and estimated workload associated with those lists for both FD#1 and VTC, as had been requested by the Town and the Water and Sewer department at our joint meeting on November 16, 2022.
5. Permit to operate – Status of O & M manual update review by the state. – No response yet from the state.
6. Report on status of archiving records for the Fire District (Jay Hooper) – Tabled as Jay Hooper was not present.
7. Review status of proposed ordinance and bylaw changes. -Tabled
8. Report on Priority List options. – Discussed that Bill DeFlorio and Bob Dileo will contact the state regarding what should be submitted at this time by the FD to facilitate future project funding support from the state, with the plan being to submit the application by the March 1 deadline. As a follow-up to the priority list discussion, a motion was made and seconded to contact the Dufresne Group about the scope, schedule, and cost associated with a preliminary engineering report to follow up on addressing the priority replacement items identified in the 2021 Asset Management Plan prepared by the Dufresne Group for the Randolph Center Water System. Following discussion, the motion was voted on and passed unanimously. John Lens to contact the Dufresne Group.

New Business – None anticipated and raised.

Submitted by: John Lens Fire District Prudential Committee Chair