

Randolph Center, Vermont
Fire District #1

DRAFT - Minutes for Special Meeting January 15, 2019

Time: 3:30PM

Location: VTC Facilities Office, Randolph Center

Attending: Bill DeFlorio, Ted Manazir, David Rubin, John Doss, John Lens

Agenda:

The joint operation of the Randolph Center Water System

1. Discussed how the FD#1 customers and infrastructure support would be handled under a single operator. FD#1 expects to continue to handle invoicing for water. Expectations are the FD#1 and VTC would continue to be responsible for their own share of costs of capital improvements, operation, and maintenance of their current infrastructure but that would be overseen jointly by a single operator and that planning decisions would be made jointly considering the overall system whenever VTC or FD#1 are considering improvements or changes. It remains to be determined how this system, now considered a single system (Randolph Center Water System) by the State Drinking Water Division, would be structured in terms of governance.
2. It was decided that VTC and FD#1 will work together (meeting on January 16) to prepare a list of operator and water system oversight duties that they now individually perform, with the intent of arriving at a description of the overall responsibilities and activities for single operator of the system.
3. Discussion on the joint operation concept (with a single operator) will continue after further internal considerations by each entity.
4. The group will meet on January 31, 2019 with the State Drinking Water Division representative responsible for review of the Asset Management Planning loan application to review the scope of the planning and confirm the goals of the planning effort.